

ADMINISTRATIVE - INTERNAL USE ONLY

27 October 1972

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report - Language School

STATINTL

1. [] of FI Operations visited the Language School this week to talk with us about a study that he proposes to do on the role of language in the Agency. Mr. Karamessines has requested that he undertake a research project that would be of general value to the CS. He is planning to study the actual role of language in the operational mission of the Agency; e.g., to what extent are recruitments made by case officers in languages other than English? After reading in on the problem of language development in the Agency, he plans to select five or six languages and interview a sample of CS officers who speak them at a professional level to establish what use they have made of language in the field.

2. We appear to be moving closer to the day when a computer terminal will play a significant role in the work of the Language School. The ERIC (Educational Resource Information Center) system of obtaining information on linguistics and language teaching is now available to us on a trial basis in the CIA Library, and we have found it very useful. In addition, there is a great deal of linguistic analysis which can be done on a computer; [] of our staff has contacted CRS about computer time for work which he has planned. Also, [] are working on a record-keeping system for language training data which will definitely be a candidate for the computer. We would like to cast our vote for serious consideration of a terminal somewhere in the Office of Training, or at least in the C of C Building.

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3. [] and Linguistics, came to the Language School this week to consult with our staff on new directions in language teaching. We spent the better part of a day with [] and felt that it was time well spent.

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4. [] of the Office of Personnel informed us this week that a major part of the work currently being done by the secretariat of the Language Development Committee will probably be picked up by OP. As part of the new PMMP (Personnel Movement and Management Program) initiated by Mr. Colby, language qualifications will be one of the factors considered in personnel career planning and organizational staffing. As a result, OP will assume the responsibility for soliciting language requirements from Agency components and assuring that plans are made for replacing language-qualified employees lost through attrition.

5. Language School Statistics Week of 16 - 20 October 1972:

Students

Full-time - 75
Part-time - 318 (110 BAHLT)
(165 Hqs.)
TOTAL.....393

Classes

Full-time - 34
Part-time - 67 (11 BAHLT)
(28 Hqs.)
TOTAL.....101

Laboratory Hours: Language School - 210
Headquarters - 78

There were 25 proficiency tests given.

[]
Chief, Language School

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